

MUNICIPAL CORPORATION, ROHTAK SELF DECLARATION FORM FOR PROPERTY TAX

Property ID	Photo ID of the Building	Ward No.	Remarks
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Postal Address	Colony Name
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House / Flat / Plot No.	Street No. / Street Name	Building / Apartment Name	Name of Block
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Name of Property Owner	(S/o, W/o, D/o)
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Tel. No. (Land Line)	E-Mail
Mobile No.	

Total Plot Area (in Sq. Yds)	Total floor (including Basement)	Floor B1/B2/GF/1F/2F /3F/4F/5F.....	Covered Area (in Sq. ft.)		Building Use Resi/Com/Inst/VP/UC/Religious/ Municipal Bldg/ Horticulture specify if any other	Type of constrn. (RCC /ACC)	Age of Building	Self occupied rented	Name of Tenant
			Private covered area	Common covered area					

PROPERTY TAX CALCULATION SHEET

Collector Rate Residential (Year)	Collector Rate Commercial (Year)	Total Plot Area in Sq. Yds	Covered Area in Sq. ft.	Self/Rent	Floor Type	Bldg. Use	Applicable Rate	House Tax	Fire Tax	Total Tax

The statement of facts given above by me is true and correct to the best of my knowledge and nothing has been concealed therein.

Signature	Surveyor's Name & Date
Name of the owner / occupier	Checked by Supervisor
date	

NOTE:- if the owner is unavailable / unwilling then the survey form will be filled up by the surveyor at his own

ABBREVIATIONS USED IN THE SURVEY FORM

BI -Basement First	Resi	- Residential	VP	- Vacant Plot
GF-Ground Floor	Coml	- Commercial	UC	- Under Construction
1F-First Floor	Ind	- Industrial	RCC	- Reinforced Cement Concrete
2F-Second Floor	Ins	- Institutional	ACC	- Asbestos Cement Concrete
3F-Third Floor				

New policy for property Tax circulated by Haryana Govt. vide Notification No. S.O.46/H.A.16/1994/S.87/2012 dated 21-06-2012 is as under:

1- PROPERTY TAX

- (i) Rs. 1.00 per sq. yard on houses (self occupied) with plot size upto 250 sq. yards and flat sizes upto 500 sq. feet (self occupied)
- (ii) In the case of vacant land up to 250 sq. yards (plot size up to 100 sq. yards shall be exempted), the tax shall be Rs. 0.50 per sq. yards
- (iii) In case of vacant land, more than 250 sq. yard, the tax shall be as under:-
 - (a) Collector rate x 0.00015 per sq. yard in case of residential properties
 - (b) Collector rate x 0.00020 per sq. yard in case of institutional and industrial plots: and
 - (c) Collector rate x 0.000375 per Sq. yards in case of commercial plots:
- (iv) For constructed houses on plot size of more than 250 sq. yards and flats of more than 500 sq. feet, property tax per sq. yard /feet shall be collector rate per sq. yard / feet x0.00075 and for calculation purposes the constructed portion in sq. yards / feet shall be taken. However, the tax liability shall not be less than one if it is calculated by considering the plot as vacant one.
- (v) Property tax on institutional and industrial properties (self occupied) shall be at collector rate x 0.001.
- (vi) The property tax for other commercial properties shall be at collector rate x0.001875, provided that for commercial properties upto 50 sq. yards the tax shall be collector rate x0.001125.
- (vii) In case of rented properties even under 250 sq. yards and flats upto 500 sq. feet, the rate shall be calculated as per clause (iv) above.
- (viii) In case of mixed use of premises, or on partial area under rent, the liability of tax shall be as per area under different use, and shall be declared accordingly.

2- FIRE TAX

- (i) In addition to the property tax, there will be a fire tax on non-residential properties.
- (ii) Fire tax @ 10% of property tax shall be livable on all non-residential properties. Presently, the fire tax @ 1% is levied on all non-residential buildings on the value assessed for the purpose of imposing tax on building and lands.

3- REBATE

- (i) 25% rebate shall be given to non-RCC construction:
- (ii) 25% rebate shall be given to property more than 25 years old.
- (iii) 50% rebate shall be given on self occupied properties, including vacant residential plot.

4- PENALTIES:-

- (i) In case of mis-declaration/non-payment, penalty equal to the amount of the tax evaded shall be livable, subject to a minimum of ₹ 100;
- (ii) In case of late payment, interest @ 1.5% per month, shall be charged;
- (iii) This interest shall also be charged in case of detected non-payment in addition to the penalty;
- (iv) The interest/penalty (separately) shall not exceed the initial liability.